Community of Brooktrails Township

EVACUATION PLAN

Be Prepared.

ReadyForWildfire.org

**READY, SET, GO! PREPAREDNESS GUIDE CHECKLIST**
- Maintain Defensible Space.
- Harden against flying embers.
- Create a family evacuation plan.
- Assemble an emergency supply kit.
- Learn immediate steps for evacuating.
- Learn what to do if trapped during a wildfire.
- Know when to evacuate.
- Save your community evacuation route.

Download the Ready for Wildfire app for wildfire preparedness checklists, tips and more!

**GET READY**

**CAL FIRE MENDELOCINO UNIT EVACUATION PLAN**

**STEP 1**

**MAINTAIN DEFENSIBLE SPACE**
Defensible Space is your property’s front line protection against wildfire. Creating and maintaining Defensible Space around your home can dramatically increase your home’s chance of surviving a wildfire. It also improves the safety of firefighters defending your property. 100 feet of Defensible Space is required by law.*

**HARDENING YOUR HOME**
Help minimize the risks and protect your home by hardening it using ember-resistant building materials.

**TWO ZONES MAKE UP THE REQUIRED 100 FEET OF DEFENSIBLE SPACE**

**ZONE 1: 30 FEET OF LEAN, CLEAN & GREEN**
1. Remove all dead plants, grass and weeds.
2. Remove dead or dry leaves and pine needles from your yard, roof and rain gutters.
3. Keep tree branches 10 feet away from your chimney and other trees.

**ZONE 2: 30–100 FEET OF REDUCED FUEL**
4. Cut or mow annual grass down to a maximum height of four inches.
5. Create horizontal spacing between shrubs and trees.
6. Create vertical spacing between grass, shrubs and trees.

**USE EQUIPMENT PROPERLY TO KEEP FROM SPARKING A WILDFIRE**
7. Mow before 10 a.m., and never on a hot or windy day. String trimmers are a safer option (vs. lawnmowers) for clearing vegetation.

*For more information on preparing Defensible Space and legal requirements visit ReadyForWildfire.org.
**GET SET...**

**PREPARE YOUR FAMILY WITH AN EVACUATION PLAN**
- Designate an emergency meeting location outside of the fire or hazard area. This is crucial to determine who has safely evacuated from the affected area.
- Become familiar with your community’s escape route options. Practice these often so everyone in your family is familiar in case of an emergency.
- Have an evacuation plan for pets and large animals such as horses and livestock.
- Complete a family communication plan. Download and print a version to keep with this plan at www.ReadyForWildfire.org/prepare-your-family.

**ASSEMBLE AN EMERGENCY SUPPLY KIT**
- Three-day supply of non-perishable food and three gallons of water per person.
- Prescriptions or special medications.
- Change of clothing.
- Extra eyeglasses or contact lenses.
- First aid kit.
- Flashlight.
- Extra set of car keys, credit cards, cash or traveler’s checks.
- Battery-powered radio and extra batteries.
- Sanitation supplies.
- Copies of important documents (birth certificates, passports, etc.).
- Food and water for pets.
- This evacuation plan and the designated evacuation route.

**REMEMBER THE SIX “P”S IN CASE IMMEDIATE EVACUATION IS REQUIRED**
- People and pets.
- Papers, phone numbers and important documents.
- Prescriptions, vitamins and eyeglasses.
- Pictures and irreplaceable memorabilia.
- Personal computer hard drive and disks, and power cards.
- “Plastic” (credit cards, ATM cards) and cash.

**STEP 3 GO!**

**TAKE ACTION IMMEDIATELY WHEN WILDFIRE STRIKES**
Follow these steps as soon as possible to get ready to go:
- Review pre-evacuation preparation checklists (if time allows) at www.ReadyForWildfire.org/pre-evacuation-preparation.
- Ensure your Emergency Supply Kit is in your vehicle.
- Cover up to protect against heat and flying embers. Wear long pants, long-sleeved shirt, hat, heavy shoes/boots, goggles/glasses, and a dry scarf to cover your face. 100% cotton is preferable for clothing.
- If time allows, gather your pets and take them with you.

**WHAT TO DO IF YOU BECOME TRAPPED WHILE IN YOUR VEHICLE**
- Stay calm.
- Park your vehicle in an area clear of vegetation.
- Close all vehicle windows and vents.
- Cover yourself with a wool blanket or jacket.
- Lie on vehicle floor.
- Use your cell phone to advise officials — call 911.

**WHEN TO_EVACUATE**
If evacuation is recommended by fire officials, leave promptly — don’t hesitate! If fire is becoming an increasing threat, also leave early — whether or not authorities have ordered evacuation. In an intense wildfire, officials may not have time to knock on every door. Early action can help you avoid being caught in a fire, heavy smoke or road congestion. Evacuating early also helps keep roads clear so that firefighters can move about more freely and concentrate on their work.
- Officials will determine the areas to be evacuated and escape routes to use depending on fire location, behavior, wind, terrain, etc.
- Law enforcement agencies are typically responsible for enforcing an evacuation order. Promptly follow their directions.
- You will be advised of potential evacuations as early as possible. You must take the initiative to stay informed and aware. Listen to your radio/TV for announcements from law enforcement and emergency personnel.
- You may be directed to temporary assembly areas to await transfer to a safe location.
### Prepare to Go!

#### PREPARE YOUR HOUSEHOLD SAFETY PLAN NOW

1. Meet with your entire family and discuss what each member needs to do to remain safe.
2. Determine how and when you will transport family pets and animals. Make sure your animals are easily identifiable and plan for food and water for them. Red Cross shelters do not accept pets. Contact your local animal rescue group or animal control for assistance.
3. Determine an out-of-area central meeting point and/or designate a contact person to reach via phone.
4. Designate a local contact for the care of children and pets.
5. Review emergency travel routes, public assembly points and temporary assembly areas. Make sure everyone is familiar with each location and knows how to get there.
6. Set up regular practice drills with your family to be prepared in case of evacuation.
7. Complete your personalized Household Safety Plan (below).
8. Update your Household Safety Plan annually or as needed.

#### OUR FAMILY

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#### OUR OUT-OF-AREA EMERGENCY CONTACT PERSON IS

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#### NEIGHBORS WHO MAY NEED ASSISTANCE TO EVACUATE

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#### OUR LOCAL CONTACTS TO CARE FOR OUR CHILDREN

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#### OTHER IMPORTANT CONTACTS

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#### BE READY. ASSEMBLE YOUR OWN EMERGENCY SUPPLY KIT

- Notice of evacuation doesn’t always allow you to gather needed supplies. Plan ahead by gathering what you need to take with you. Place these essentials in one or more easy-to-carry containers and keep in a location where you can quickly grab them.

- Update your Emergency Supply Kit every six months, or as your needs change. Be sure to check expiration dates on perishable items such as food, beverages and batteries.

- Include a three-day supply for each family member (this is for all supplies - food, water, etc.).

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#### YOUR EMERGENCY SUPPLY KIT LIST STARTS HERE

- Eat and drink items (water - one gallon per person per day; dry goods, canned food)
- Medications/medical supplies (prescription medications; a list of prescriptions with copies of the prescriptions and a list of known allergies)
- Visual aids, such as spare eyeglasses or contacts and eyewash solutions
- Pet Emergency Supply Kit - food, water, bowl, plastic bags, litter, leash, medical and immunization records, current photos of pets, transport carrier and names and phone numbers of your veterinary hospitals and animal shelters
- Personal documents - copies of insurance policies, birth certificates, home deed/lease, and other important documents
- Identification - copies of driver’s license/ID card and health insurance cards
- Cash, in small denominations, and credit cards
- Cell phone charger - home and car
- Emergency blanket or sleeping bag
- First aid kit (with manual)
- Sanitation supplies, such as disposable cleaning cloths, toilet paper, garbage bags and twist ties
- Emergency lighting, such as flashlights, glow sticks, headlamps, and plenty of extra batteries
- Small tool kit including screwdrivers, pliers, hammer, multi-purpose tool, etc.
- Radio - include extra batteries or have hand-crank radio
- Duct tape, rope, wine and zip ties
- Dust mask and work gloves
- Umbrellas and cans for each family member for food and water
- Extra set of keys
- A whistle to signal for help
- Back of cars or small games (entertainment for children and adults)

#### LAST MINUTE ITEMS, IF TIME ALLOWS

- Family photos
- Emergency scanner
- Computer flash drives and external hard drives/laptop with power cords